



A *love* for God.
 A desire to *learn*.
 A commitment to *serve*.

SAN JOSE CHRISTIAN SCHOOL TUITION ICC & PRESCHOOL FINANCIAL POLICIES 2024 – 2025

Application/Enrollment Fees

- Re-Enrollment fee for current families \$300/student (non-refundable)
- A one-time Application fee \$150/1st student (non-refundable)
\$ 25/additional student (non-refundable)
- Gesell Screening Fee (JK/K Readiness) \$ 75/student (non-refundable)
- New Student Enrollment fee \$300/student (non-refundable)

Program Schedule

Full Day Hours 8:00am – 5:00pm (pickup time before 5pm is flexible, please coordinate your expected pickup time with the Preschool Director)

Tuition Schedule and Fees*

		<u>2 Days</u>	<u>3 Days</u>	<u>4 Days</u>	<u>5 Days</u>
Infant Care Center (ICC)	Full-Days /Month	\$1,385	\$1,825	\$2,190	\$2,485
Ages: 3 months – 24 months					
Preschool	Full-Days /Month	\$ 950	\$1,210	\$1,450	\$1,695
Ages: 2+					

Drop-in Rates

ICC	Pre-Arranged Drop-In Rate (space permitting)	\$150 per day
Preschool	Pre-Arranged Drop-In Rate (space permitting)	\$100 per day

Preschool/ICC Extended Care Hourly Rate (5:00 - 5:30 pm) \$9.75 per hour

Preschool/ICC Extended Care charges are calculated by the time used over the course of a month. Charges will be invoiced each month with payments to SJCS due by the 15th of the month and delinquent on the 25th of the month. A late fee of 5% of the late balance or \$5 (whichever is greater) will be applied to all delinquent accounts. Payment using FACTS Management is an option.

Multiple Student Discounts

First child enrolled	Full Tuition
Second child enrolled	3% off child #2 tuition
Third (and each subsequent) child enrolled	5% off child #3 tuition

Late Fees

1. Late Pick-Up Fees after 5:30 pm: \$5 for the first 5 minutes and \$5 each minute thereafter
2. Late fee charges will be invoiced each month with payments to SJCS due by the 15th of the month and delinquent on the 25th of the month. A late fee of 5% of the late balance or \$50 (whichever is greater) will be applied to all delinquent accounts



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Tuition Payments

1. School Policy: Monthly payments must be made through FACTS Management electronic payment plan (unless the full-year tuition is paid in advance). Payments will be processed through your bank account on the 5th of each month. A \$30 fee is assessed to your bank account for each FACTS payment attempt that is denied. After a 3rd attempt is denied, your account is referred back to SJCS for collection at which time SJCS will assess additional late fees. Accounting requires a one-week notice when making any changes to your FACTS account.
2. The full-year preschool tuition (either 10- or 12-month) may be paid in advance. A 2% discount will apply to full-year payments.

Withdrawal

1. A written notice of withdrawal must be received by the Preschool Director within 30 days of child's final attendance date.
2. If you are paying tuition via the monthly payment plan, and your child is withdrawn for any reason, the month you withdraw your child is a payable month, even if your child only attends one day of that month.
3. If you have paid your tuition in full and your child is withdrawn for any reason, refunds will be calculated on an individual basis. Any month a student attends is considered a payable month.
4. Final tuition payment, all late fees and charges must be made by the end of withdrawal date.

General Provisions

1. Accounts 30 days or more past due may be referred to our collection services.
2. Unexcused delinquency in tuition payments may result in termination of enrollment.
3. In the event a child is absent due to illness, personal vacation, personal holiday observance, or disciplinary dismissal, no portion of your paid or outstanding tuition will be refunded, canceled or pro-rated.
4. Assessments will be made to cover damage to school property (including breakage of windows, abuse or loss of books, etc.).
5. Application Fee, Screening Fee and Enrollment Fees are all non-refundable.
6. If your child is currently enrolled in the Preschool Dragonfly or Firefly classes and advances to the JK/K program, the enrollment fee will be added to your FACTS account. In addition, a screening fee of \$75 to determine JK/K readiness will be charged to your FACTS account at the time of the student's screening..

Notes

* Tuition fees are per month from August 20, 2024 – June 5, 2025. Summer tuition fees for 2024 will be billed based on days/weeks used over the course of the summer.