



A *love* for God.
A desire to *learn*.
A commitment to *serve*.

Job Description

Director of Enrichment Programs

Thank you for your interest at San Jose Christian School. Our mission is to advance the kingdom of God by providing exceptional teaching and curriculum fully integrated with Biblical perspective. Within our committed Christian community, we live to engage and transform culture for Jesus Christ.

At San Jose Christian, we teach students to develop a Biblical worldview where they are discerners and world-changers. We infuse faith into every aspect of our curriculum and challenge students to make a difference in their world, even now as students. If God is calling you to be a part of our mission and our team, we would love to get to know you better.

We are currently seeking a vibrant candidate to impact our community as a Director of Enrichment Programs. Are you looking to impact students' lives through exciting after school programs, summer camp, and a variety of SJCS programs? Partner with our team at SJCS to further our mission and expand the opportunities for our student experience.

Below you will find the preferred qualifications, a job description summary, and how you can apply for the position.

Preferred Qualifications:

- Bachelor's Degree or higher
- Personal testimony and commitment to Christian faith
- Commitment to SJCS Statement of Faith, SJCS mission, and SJCS core values
- Commitment to faith integration (SJCS Throughlines) in all lessons and roles
- Experience with Student Ministries, Childcare, and/or Youth Camp Settings

Job Description Summary:

- Model an exemplary Christian walk in speech and action.
- Plan, schedule, supervise, and promote an enriching Extended Care Program.
- Plan, schedule, supervise, and promote an enriching Summer Camp Program.
- Extended Care / Summer Camp Staffing and Scheduling.

- Partner with administration and teachers with the planning of multi-day field trips as well as off campus and on-campus enrichment opportunities.
- Promotions – work with SJCS Administration to communicate and promote Extended Care / Summer Camp programs within the SJCS Community.
- Ensure a safe, enriching and fun environment at Extended Care and Summer Camp Programs that meets the values and missions of SJCS.
- Supervision of staff and students within SJCS guidelines for discipline.
- Maintain programs within the annual budget.

Salary Range: \$51,000 - \$65,000 per year

How to Apply

1. Complete the Application for Employment digitally or on paper.
2. Complete and/or collect all Supplemental Materials listed on the Application. This will include questions to get to know you better and a Clergy Recommendation to be completed by your pastor or an appropriate church staff member.
3. Once completed, send your finished Application, Resume, and all Supplemental Materials to the Head of School, Chris Pinkham, at hos@sjchristian.org.

Once we receive your Application, Resume, and Supplemental Materials and your pastor's Clergy Recommendation, we will review and contact you regarding next steps. If you have any questions, you may contact the Head of School, Chris Pinkahm, at hos@sjchristian.org.

We look forward to hearing from you!

SAN JOSE CHRISTIAN SCHOOL

Developing a *love* for God, a desire to *learn*, and a commitment to *serve*.