



A *love* for God.  
A desire to *learn*.  
A commitment to *serve*.

## SAN JOSE CHRISTIAN SCHOOL TUITION ICC & PRESCHOOL FINANCIAL POLICIES 2023 – 2024

### Application/Enrollment Fees

- |   |  |
|---|--|
| 1. Re-Enrollment fee for current families     | N/A *  |
| 2. A one-time Application fee                 | \$150/1 <sup>st</sup> student (non-refundable)<br>\$ 25/additional student |
| (non-refundable)                              |  |
| 3. Assessment Screening fee (JK/K Assessment) | \$100/student (non-refundable)   |
| 4. Summer Commitment fee                      | \$250/student **   |
| 5. New Student Enrollment fee                 | \$300/student (non-refundable)   |

### Program Schedule

Full Day Hours 8:00am – 5:00pm (pickup time before 5 p.m. is flexible, please coordinate your expected pickup time with the Preschool Director)

### Tuition Schedule and Fees \*\*\*

	<u>2 Days</u>	<u>3 Days</u>	<u>4 Days</u>	<u>5 Days</u>
Infant Care Center* (ICC) Full-Days /Month	\$1,335	\$1,760	\$2,115	\$2,400
Preschool** Full-Days /Month	\$ 915	\$1,165	\$1,400	\$1,635

\*Ages: 3 mo. – 24 mos.

\*\*Ages: 2+

### Drop-in Rates

ICC	Pre-Arranged Drop-In Rate (space permitting)	\$150 per day
Preschool	Pre-Arranged Drop-In Rate (space permitting)	\$100 per day

### Late Fees

1. Late Pick-Up: \$5 for the first 5 minutes and \$5 each minute thereafter
2. Late fee charges will be invoiced each month with payments to SJCS due by the 15<sup>th</sup> of the month and delinquent on the 25<sup>th</sup> of the month. A late fee of 5% of the late balance or \$5 (whichever is greater) will be applied to all delinquent accounts.



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### Tuition Payments:

1. School Policy: Monthly payments must be made through FACTS Management electronic payment plan (unless the full-year tuition is paid in advance). Payments will be processed through your bank account on the 5th of each month. A \$30 fee is assessed to your bank account for each FACTS payment attempt that is denied. After a 3rd attempt is denied, your account is referred back to SJCS for collection at which time SJCS will assess additional late fees. Accounting requires a one-week notice when making any changes to your FACTS account.
2. The full-year preschool tuition (either 10- or 12-month) may be paid in advance. A 2% discount will apply to full-year payments.

### Multiple Student Discounts

First child enrolled	Full Tuition
Second child enrolled	3% off child #2 tuition
Third (and each subsequent) child enrolled	5% off child #3 tuition

### General Provisions

1. Final tuition payment, all late fees and charges must be made by the end of withdrawal date
2. Accounts 30 days or more past due may be referred to our collection service.
3. Unexcused delinquency in tuition payments may result in termination of enrollment.
4. Assessments will be made to cover damage to school property (including breakage of windows, abuse or loss of books, etc.).
5. Application Fee, Screening Fee and Enrollment Fee are all non-refundable.
6. If you choose not to use summer semester, you must pay a fee of \$250 per child which ensures their spot for the fall 2023 term.
7. If your child is currently enrolled in the Preschool Dragonfly or Firefly classes and advances to the JK/K program, the enrollment fee will be added to your FACTS account. In addition, an assessment fee of \$100 to determine JK/K readiness will be required at the time of the student's assessment.

### Notes

\* A non-refundable re-enrollment fee of \$300 will be invoiced through FACTS to enroll a student for the 2024-2025 school year.

\*\* The Summer Commitment fee is only for summer 2023. In 2024, the Re-enrollment fee will replace the Summer Commitment fee.

\*\*\* Tuition fees are per month from August 16, 2023 – June 6, 2024. Summer tuition fees for 2024 will be billed based on days/weeks used over the course of the summer.