



A *love* for God.
 A desire to *learn*.
 A commitment to *serve*.

**2011-2012 (Effective 7/1/11)
 PRESCHOOL FINANCIAL POLICY**

Enrollment Fee: \$100/child

Eligible Hours

| | |
|--------------------------|------------------|
| Half Day | |
| Morning Eligible Hours | 7:00am -11:45am |
| Afternoon Eligible Hours | 11:45am – 6:00pm |
| Full Day Eligible Hours | 7:00am – 6:00pm |

Tuition Schedule

| | | | |
|---------------------------------------|-----------------------|---------------------------|---------------|
| Options: | <u>2 Days</u> | <u>3 Days</u> | <u>5 Days</u> |
| | (Tues. & Thurs. Only) | (Mon., Wed., & Fri. Only) | |
| Half-days/ Month | \$350 | \$460 | \$680 |
| Full-days /Month | \$450 | \$675 | \$950 |
| Pre-arranged full day if space allows | \$50 | | |
| Pre-arranged half-day if space allows | \$30 | | |

Late Pick-Up: \$5.00 for the first 5 minutes & \$2.00 each minute thereafter.

Tuition Payments

1. Monthly payments through FACTS electronic payment plan. You may select to have the payments processed through your bank account on the 5th or the 20th of each month. A \$25 fee is assessed to your bank account for each FACTS payment attempt that is denied. After a 3rd attempt is denied, your account is referred back to SJCS for collection at which time SJCS will assess additional late fees.
2. A one-week notice must be provided to the SJCS bookkeeper in order to change payment dates or payment amounts once the account has been set up.

General Provisions

3. Families will pay the tuition according to payment procedures stated above and will have all accounts settled by end of fiscal year (June 30).
4. Accounts 30 days or more past due may be referred to our collection service.
5. Unexcused delinquency in tuition payments may result in termination of enrollment.
6. Assessments will be made to cover damage to school property (including breakage of windows, abuse or loss of books, etc.)
7. Enrollment fee is non-refundable.
8. Withdrawal of a student requires a two-week written notice. Monthly payment will be prorated.
9. Families grant SJCS permission to use student pictures in school-sponsored yearbooks, newspapers, promotional brochures, books, videotape, motion pictures of any other form of promotional material including, but not limited to, the SJCS web page.